Kent State Shootings: Actions & Reactions Grant Project Panel

Kent State University Libraries, July 11, 2018
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Introduced by Virginia Dressler

Digital Projects Footprint Pre-Grant

- -- Modest, in-house projects completed as time and resources permitted
- -- Focus on high-demand items from university history and May 4 collections, for the most part
- -- Approximately **3,000 digital objects*** in public repository
 - *Not including digital campus newspaper and yearbooks
 - *Not including digitization associated with reference requests (on demand)

Ramp Up for Grant

- -- Workflows planned to accommodate large volume in relatively short time frame
- -- Actual grant production time **22 months** (not full two years)
- Major decision to describe content at the file level (aligning fully with archival description and finding aid structure)
- Departure from typical digital projects to date in which you are describing content on the item level (e.g. a photo, a map, a publication)

Pre-Production Labor

- Every single collection included needed to be re-processed. Huge time/labor investment not adequately planned in our grant plan of work.
- -- Change in thinking about archival description at the component level due to digital repository context.
- -- File headings needed to be much more specific and explicit about content. More generic headings that make sense in context of finding aid would be almost useless in digital repository context.

Examples of Revised Headings

Correspondence, May 1970

changed to:

Correspondence: to Robert I. White from Students, May 1970 Correspondence: to Robert I. White from Parents, May 1970 Correspondence: to Robert I. White from Alumni, May 1970

Meeting Minutes, June 18, 1970

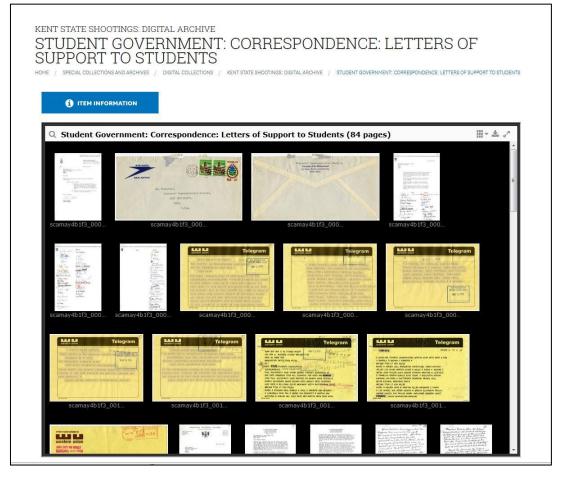
changed to:

CKSUV: Meeting Minutes, June 18, 1970

Overview of Omeka Extensions

- 1. Mirador IIIF Image Viewer
- 2. Finding Aid Auto-Link
- Automated PDF Creation and OCR Processing

Mirador IIIF Image Viewer - http://projectmirador.org/



Finding Aid Auto-Link

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Folder -- Contents

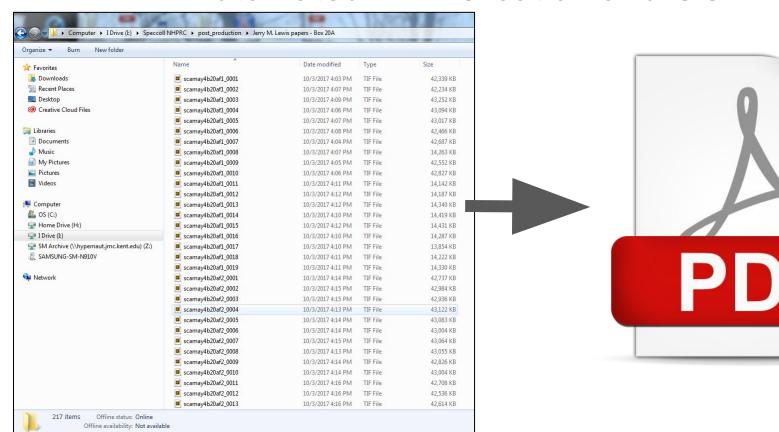
- 1. Agenda: AAUP Executive Committee: May 26, 1970
- 2 Ballot: College of Fine and Professional Arts, Election of College Secretary: May 25, 1970
- 3. Burning River Vol. 1, No. 6: May 13-May 27, 1970

Physical Location: Shelved in map case.

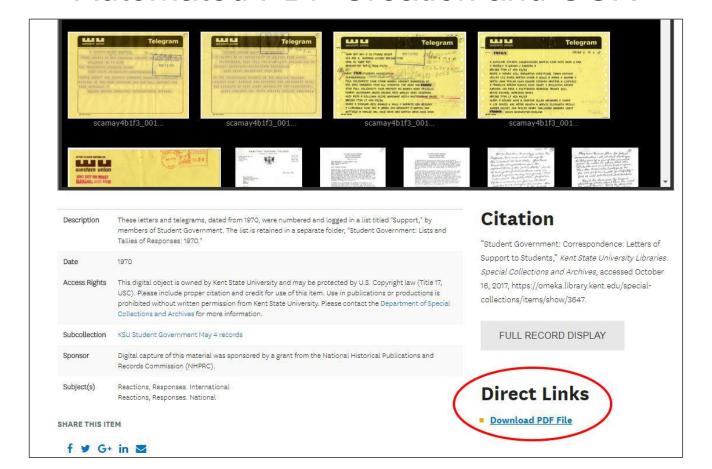
- Class rosters: Art Survey 180 and Art History 111
 Restrictions on Access: This file is restricted.
- 5. Correspondence: Louis K. Harris to KSU Faculty and Staff Members: May 11, 1970
- 6. Correspondence: Regarding Grading Procedures Following KSU Closure: May 13-26, 1970
- 7. Correspondence: Tabakoff to Students: May 12, 1970-May 27, 1970

Scope and Content: Includes Tabakoff commentary on Kent State situation and informational enclosures she included with her class mailings following the shootings.

Automated PDF Creation and OCR



Automated PDF Creation and OCR



<u>RESOURCES</u>

- Mirador IIIF Image Viewer http://projectmirador.org/
- Mirador Omeka Plugin <u>https://github.com/kent-state-university-libraries/Mirador</u>
- Loris IIIF Image Server
 https://github.com/loris-imageserver/loris
- Finding Aid Auto-Link
 https://github.com/kent-state-university-libraries/finding-aids-auto-link
- Automated PDF Creation <u>https://github.com/kent-state-university-libraries/PDFCreate</u>
- Antell, Haley, Joe Corall, Virginia Dressler, and Cara Gilgenbach.
 "Extending Omeka for a Large-Scale Digital Project." Code4lib, Issue 37, 2018. http://journal.code4lib.org/articles/12529



KENT STATE

Copyright Processing for NHPRC May 4th Grant Project

Presented by Cindy Kristof



A Whole New Process

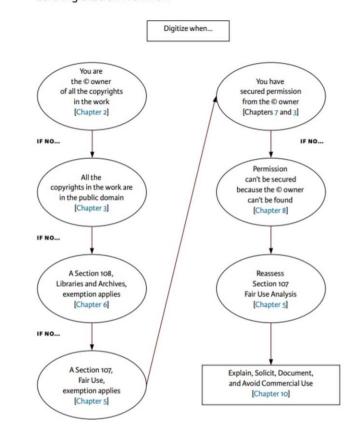
- A different type of project
 - Refinements
- Sources:
 - Copyright and Cultural Institutions: Guidelines for Digitization for U.S. Libraries, Archives, and Museums by Peter B. Hirtle, Emily Hudson, and Andrew T. Kenyon
 - https://ecommons.cornell.edu/handle/1813/14142
 - Flowcharts
 - ARL's Code of Best Practices in Fair Use for Academic and Research Libraries
 - http://www.arl.org/storage/documents/publications/code-of-best-practices-fair-use.pdf
 - Section 4 on creating digital collections
 - Fair Use Checklist
 - https://copyright.cornell.edu/fairuse
 - Created a PDF version for our own use



Safe Digitization Workflow (Hirtle)

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* FLOWCHART 10.1
Safe Digitization Workflow





Workflow & Staffing

Omeka

- Copyright Review was one of the post-production workflows, along with Privacy Review
- Items remain unpublished in the digital archive during review workflows

Copyright Workflow (next slides)

Records of copyright review in a shared Google Drive folder

Staffing

- Practicum student
- Staff transferred from another department as a position change
- Trained all personnel involved
 - Meetings to respond to questions and clarify procedures, discuss fair use evaluations



Determining Copyright Status

- Materials sorted according to status
 - Public Domain materials
 - Public domain status challenging to determine
 - Materials issued by Kent State University as an entity
 - Can include personal papers of administration or faculty
 - Donor agreements
 - Materials produced by Kent State student groups
 - Newsletters, flyers, programming
 - Newspaper clippings accompanying reports and letters, sent along with other materials
 - Local newspapers
 - Other newspapers
 - Art, poetry, prose, speeches, published scholarly articles by Kent State University faculty, staff, and students, as well as persons unrelated to Kent State



Fair Use Evaluations & Permissions

Permissions not needed

- Public domain materials
 - Materials produced by the federal government
- University-produced materials
- Personal papers
 - Depending on donor agreement

Fair Use

- Preliminary
- How strong of a case for fair use?

Permissions obtained

Emails and other transactions saved in PDF format to shared Google Drive



"Failed" Permissions – Reassess for Fair Use

- Unsuccessful search for copyright holder
- Copyright holder contact made, but no response
 - Two to three tries, depending on risk
- License needed not available
- Is the use transformative?
 - Socially beneficial
 - Used for a different purpose than original
 - Physical modifications
 - Creative effort involved
- Is there a market for the work?
- Risk



"Digital Content Modification"



NHPRC May 4th Grant Project



Thank You.

www.kent.edu













